

East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

OPERATIONS COMMITTEE MEETING

REGULAR MEETING

DATE: February 19, 2021

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

1. **Call to Order/Roll Call:** A Regular meeting of the Operations Committee was held on February 19, 2021, remotely via Zoom Video Communications. The meeting was called to order at 10:06 a.m.

Committee Members Present:

G. Ahern, Sheriff, Alameda County Sheriff's Office
N. Luby, Deputy Chief, Oakland Fire Department
P. Meyer, Chief, San Ramon Valley Fire Protection District
P. Mulligan, Chief of Inspectors, Contra Costa District Attorney

Staff:

T. McCarthy, Executive Director
C. Soto, Administrative Assistant

Public:

G. Poole, Motorola Representative

2. **Public Comments:** None.
3. **Approval of Minutes of the November 6, 2020 Regular Operations Committee Meeting**

On motion of Bm. Mulligan, seconded by Bm. Luby and by unanimous vote, the Operations Committee approved the minutes of the November 6, 2020 Regular Operations Committee meeting.

4. Provide Direction on Budget Adjustment FY 20/21

Director McCarthy stated these adjustments for FY 20/21 were initially brought to the Finance Committee at its November 6, 2020 meeting and were now returned with some additional adjustments, including a utilities adjustment approved at an earlier meeting. Other increases were the administrative budget for the increase in the Executive Director's compensation, and increased maintenance costs for generators and HVAC costs, and a decrease in the Capital budget related to the capital project costs.

5. Provide Direction regarding Development of San Ramon Site at Wiedemann Ranch

Director McCarthy stated this discussion was for a development that is in a dead zone. The Preserve, in 2015 when it was being discussed, had radio coverage for Phases 1 and 2, but not for future Phases 3, 4, and 5. San Ramon has a City ordinance that states if a developer comes in and adds/builds/changes, they are responsible for making the necessary enhancements to the radio system to ensure that 95% coverage is maintained. This is a project between the San Ramon Valley Fire Protection District and Lennar Homes. This was to inform the Committee that he has been in discussions with the San Ramon Fire Protection District, Lennar Homes and the Wiedemann family, in regard to the the need for an additional site t provide adequate coverage for Phases 3, 4, and 5 of the development. The Wiedemann family has owned the proposed site since 1865. It is next to a Crown Castle site for cellular. There is a building that is suited for the site there. They were speaking to the Wiedemann family to lease the building and land to Lennar for 10 years. Lennar does not want to pay in perpetuity. They are responsible for all necessary infrastructure including preparing the room for equipment, repairs to road, building out the inside secure area within the shelter, building the tower, providing the shelter and generator equipment. Lennar would build it, pay for ten years of the lease, and then turn it over to the Authority to maintain it under its agreement with Motorola SUA. This site would benefit San Ramon only. At the end of the original ten-year agreement with Wiedemann Family, the lease would need to be renegotiated with the Wiedemann Family. This would require assistance from the Authority's legal counsel to enter into such an agreement.

The Operations Committee members discussed the need to inform the full Board as to why area was different from other dead zones in the System in regard to the specific San Ramon ordinance. It was also requested that maps and or pictures be provided to the full Board for consideration of the item.

By consensus, the Operations Committee received the item as informational.

6. Provide Direction regarding Department of Justice Bulletin 20-09 CJIS on Encryption

Director McCarthy stated the DOJ is now requiring radio channels be encrypted if they are transmitting CORI (Confidential Offender Record Information) and other personal info due to the availability of apps that can be access by the public to monitor these radio channels. This would be costly. It could cost \$10.4 million in order to encrypt 14,000 law enforcement radios, approx. \$2 million to include consoles. The DOJ asked for transition plans from agencies by December 31, 2020 detailing how long it would take to transition to encryption. Director McCarthy provided a letter to all

Police Chiefs and Sheriffs that they could send to the DOJ saying it would take 30 months. They were also waiting to see if there would be any issues with encryption, such as community concern. He will be looking into costs. For the 210 consoles owned by the Authority, he is assuming the Authority would pay for encryption of the consoles. Only one agency is moving forward now, Cal State East Bay. This is an informational item that he will be discussing with the Finance Committee.

7. Consider Revision to 2021 EBRCOA Meeting Schedule

Director McCarthy stated the scheduled September 24, 2021 Board meeting will not work as it would fall on that last day of League of Cities Conference. He was looking to move it to October 1, 2021.

8. Receive an Update on the City of Antioch

Director McCarthy stated the City cannot find the money right now to trench for electrical to the site in the City of Antioch. They are at a standstill.

9. Receive an Update on the City Vallejo

Director McCarthy stated the City of Vallejo was going very well and would be cutting over April 21-22, 2021. They were building additional sites at Hiddenbrooke and the Courthouse downtown.

10. Receive an Update on TDMA – Time Division Multiple Access

Director McCarthy stated they were in the final steps of the TDMA transition, they were tracking down approximately 700 radios. If they can't find the radios, they will disable them.

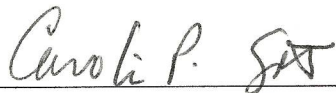
11. Receive an Update on 10-Year Plan

Director McCarthy stated the 10-Year Plan was still be worked on. Some dispatch offices do not want technicians going in due to COVID. Techs may get vaccinated to allow them to go in.

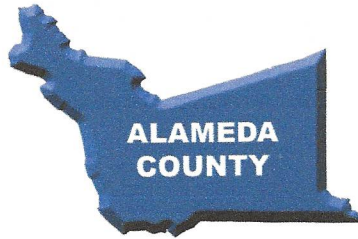
12. Agenda Items for Next Meeting

None.

13. Adjournment: With no further business coming before the Operations Committee, the meeting was adjourned at 10:39 a.m.



Caroline P. Soto
Authority Secretary



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OPERATIONS COMMITTEE MEETING

REGULAR MEETING

DATE: November 6, 2020

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

- 1. Call to Order/Roll Call:** A Regular meeting of the Operations Committee was held on November 6, 2020, remotely via Zoom Video Communications. The meeting was called to order at 10:00 a.m.

Committee Members Present:

G. Ahern, Sheriff, Alameda County Sheriff's Office
C. Nice, Assistant Sheriff, Alameda County Sheriff's Office
N. Luby, Deputy Chief, Oakland Fire Department
P. Meyer, Chief, San Ramon Valley Fire Protection District
P. Mulligan, Chief of Inspectors, Contra Costa District Attorney

Staff:

T. McCarthy, Executive Director
C. Soto, Administrative Assistant

Public:

G. Poole, Motorola Representative

- 2. Public Comments:** None.
- 3. Approval of Minutes of the September 4, 2020 Regular Operations Committee Meeting**

On motion of Bm. Nice, seconded by Bm. Mulligan and by unanimous vote, the Operations Committee approved the minutes of the September 4, 2020 Regular Operations Committee meeting.

4. Provide Direction on Budget Adjustments FY 19/20 and FY 20/21

Director McCarthy presented the staff report and advised that these budget adjustments had been reviewed and approved by the Operations Committee at its September 4, 2020 regular meeting for consideration by the full Board at the scheduled September 25, 2020 Board meeting. They were included in this agenda as that Board meeting had been cancelled.

5. Provide Direction regarding Transition of EBRCSA to Ethernet/MPLS (Multiprotocol Label Switching)

Director McCarthy advised the Operations Committee heard and approved this item at its September 4, 2020 meeting, and subsequently, the Finance Committee directed a subcommittee of the Finance Committee be set up to discuss this item. The subcommittee met and decided to recommend Motorola Solutions Inc. for the project, and to combine the funding of the current TDMA project with the Ethernet/MPLS project. The combined TDMA and Ethernet/MPLS project will have a Principal of \$11,817,950.00 at an interest rate of 1.77%. The lease to own would be from December 1, 2021 to December 1, 2027. This would not cause an increase in radio fees.

On motion of Bm. Nice, seconded by Bm. Luby and by unanimous vote, the Operations Committee agreed to recommend to the full Board, the awarding of the Ethernet/MPLS Project to Motorola Solutions Inc., and combine the financing of this project with the current TDMA project, also with Motorola for a combined principal of \$11,817,959 at an interest rate of 1.77%. The lease to own would be from December 1, 2021 to December 1, 2027.

6. Provide Direction regarding Appointment of Two Members of Operations Committee to a Subcommittee to assist in Recommendation of Compensation for Executive Director

Director McCarthy advised this item would provide a subcommittee to discuss compensation for the Executive Director. The subcommittee would also include two members of the Finance Committee, and the Board Chair.

By consensus, the Operations Committee agreed to appoint Bms. Luby and Mulligan to serve on the subcommittee to assist in recommendation of compensation for the Executive Director, and appointed Bm. Nice as an alternate.

7. 2021 EBRCSA Draft Calendar Committee and Board Meetings

Director McCarthy advised that this was a recommended Draft Calendar for 2021 EBRCSA Committee and Board meetings.

On motion of Bm. Nice, seconded by Bm. Mulligan and by unanimous vote, the Operations Committee approved for recommendation to the full Board, the Draft Calendar for 2021 EBRCSA Committee and Board meetings.

8. Discussion of Nominations for the Board of Directors Chair and Vice Chair to be Voted on and Take Effect at the Close of the Meeting on December 4, 2020

Director McCarthy advised that the nominations for Board of Directors Chair and Vice Chair would be heard at the December 4, 2021 Board meeting.

Chair Ahern stated he would like his name entered into consideration for the Chair.

On motion of Bm. Nice, seconded by Bm. Meyer, and by unanimous vote, the Operations Committee recommended Chair Ahern be nominated for Board Chair for the upcoming year.

9. Receive Information on Public Safety Power Shutdowns and Impact to EBRCSA

Director McCarthy advised there were no impacts to the System during two recent PSPS.

10. Receive an Update on the City of Antioch

Director McCarthy advised that the City of Antioch needed to trench 875 ft for the secondary Antioch site. The quoted price was over the threshold set by Antioch so it would now need to go out for a full RFP. It could take three to four months to get the RFP process completed.

11. Receive an Update on the City Vallejo

Director McCarthy stated Vallejo was going well. They had almost all the radios switched over to the System. They had been on the System for a day but then went back to their old radio system as their Code 33 button did not work and they could not talk through their consoles. They are almost done getting their consoles set up. They were also adding to a tower and other equipment so they will have better coverage when they move over.

12. Receive an Update on TDMA – Time Division Multiple Access

Director McCarthy stated October 30, 2020 was the scheduled cut over date. In October, there was approximately about 80% completed, now that number was about 93% completed. The Authority would start converting cells in early December.

13. Receive information regarding California Department of Justice Bulletin regarding Encryption

Director McCarthy stated the California Department of Justice (DOJ) had a bulletin stating that agencies had to encrypt any law enforcement channels that run personal, confidential information, wants, warrants, driver's license checks. He had spoken to the Alameda County Chiefs and Sheriff Ahern, and was working with P. Mulligan to speak to the Contra Costa County law enforcement agencies, regarding encryption. It could cost \$450 - \$500 per radio when you add in the encryption software. It would encompass touching over 14,000 radios. California Highway Patrol had come up with a way to do this without encrypting, and received approval to not encrypt their radios. All agencies need to write a response letter to DOJ by December 31, 2020 with their plan on achieving encryption. Director McCarthy was working on a letter for Chiefs to attach to their response letters to the DOJ that would explain what it would take for the Authority to get this done. There needed to be a standardized encryption that everyone was on to maintain interoperability amongst the agencies. It would also require encrypting consoles. One question that needed to be discussed was will Authority need to pay for encrypting consoles as they now own all agencies' consoles.

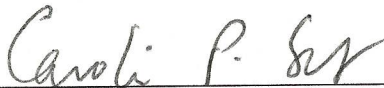
Bm. Mulligan asked if each agency will need to pay for its encryption. It would be a significant amount for each agency.

Director McCarthy stated yes. They would also need to build a new code plug for each department in order to put that into their radio. Only people who have also encrypted can speak to each other. There are approximately 14,000 law enforcement radios, with a total of 22,000 System users. Firefighters does not broadcast HIPPA information.

14. Agenda Items for Next Meeting:

None.

15. Adjournment: With no further business coming before the Operations Committee, the meeting was adjourned at 10:30 a.m.



Caroline P. Soto
Authority Secretary